

**Municipality of Trinity Bay North
Regular Council Meeting January 13, 2020**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, January 13, 2020**

<i>Members Present</i>	Mayor	Shelly Blackmore
	Councillors	David Bartlett
		Albert Johnson
		Norman Rogers
		Neville Samson
		Pauline Stagg

<i>Absent</i>	Deputy Mayor	Phyllis Humby
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<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

A quorum being present Mayor Blackmore called the meeting to order at 4:35p.m.

Agenda ***Motion #2020-01-13-4803 – Samson/Bartlett***
 Be it resolved the agenda be adopted as presented.
 In favour 6 {Mayor Blackmore, Councillors Bartlett,
 Johnson, Rogers, Samson & Stagg} Opposed 0; Motion
 Carried

Minutes: **Regular Meeting of December 16, 2019**
Regular Meeting Mayor Blackmore asked if there were any errors or omissions
 to the minutes of the regular meeting of December 16, 2019
 which had been circulated with the agenda.

Motion #2020-01-13-4804 – Stagg/Rogers
 Be it resolved the minutes of the December 16, 2019
 regular meeting of council be adopted as presented.
 In favour 6 {Mayor Blackmore, Councillors Bartlett,
 Johnson, Rogers, Samson & Stagg} Opposed 0; Motion
 Carried

Business Arising **1) RFP – Lookout Park**

Councillor Bartlett handed out copies of the completed RFP to councillors to look over to see if there were any errors or changes before it's available to the public. There were a few tweaks and changes to the document.

Motion #2020-01-13-4805 – Johnson/Samson

Be it resolved we accept the RFP with the edits and if anymore errors or omissions are found to have them forwarded to Councillor Bartlett by Thursday, January 16th. Also, the ad be placed on the website, The Packet, the local community channel and TBN News and Views.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

2) Waste Management

Mayor Blackmore stated that she's waiting on the report from the Provincial Government before she arranges a Regional Waste Management meeting. Councillor Bartlett stated he will contact Dave Hiscock to see if they had anymore conversations with the Waste Management division.

3) Telus Proposal

Motion #2020-01-13-4806 – Bartlett/Stagg

Be it resolved we accept the proposal package deal from Telus upon confirmation of internet speed from the Town of Bonavista.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Motion #2020-01-13-4807 – Johnson/Bartlett

Be it resolved we send a sympathy card to the late John Crosbie's family.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Finance

1) Bills

Bills were presented in the amount of \$30,203.43

Motion #2020-01-13-4808 – Bartlett/Samson

Be it resolved the bills be paid in the amount of \$30,203.43.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Tidy Towns The Town Manager advised they received a \$5,000 grant from the Community Healthy Living fund.

Economic Dev Meeting scheduled for February 18th.

Water Resources The Town Manager will contact Jason Strickland to have him prepare a quote on upgrades to the chlorine system and council will meet in the near future to determine if they want to move ahead and apply for funding.

Land Meeting scheduled for Tuesday, January 21st or 22nd @ 1:00p.m.

Correspondence

- 1) A travel claim was received from the Town Manager for travel expenses incurred from December 16, 2019-January 9, 2020 in the amount of \$328.78.

Motion #2020-01-13-4809 – Johnson/Bartlett

Be it resolved we reimburse the Town Manager for travel expenses incurred from December 16, 2019-January 9, 2020 in the amount of \$328.78.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 2) A letter was received from Jane Tucker requesting council reconsider and reverse our opposition to the establishment of Union Electric Brewing Company based on concerns over liquid effluent due to the fact her brewery plans has changed such that she will be producing much less water than described in her original plan.

Motion #2020-01-13-4810 – Johnson/Rogers

Be it resolved Councillor Bartlett work with the Town Clerk in writing a response to Jane Tucker's letter.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 3) A letter was received from Assistant Town Clerk Melinda Mackey requesting assistance in her purchasing health insurance as is currently in place for other municipal staff as she can't avail of the group insurance due to her working part time.

Motion #2020-01-13-4811 – Rogers/Samson

Be it resolved we deal with her request at the next contract negotiations in 2021.

In favour 4 {Mayor Blackmore, Councillors Bartlett, Rogers & Samson} Opposed 2 {Councillors Johnson & Stagg}; Motion Carried

- 4) A letter was received from Garry Blackmore advising they will be temporarily closing their Bed and Breakfast effective September 21, 2019.
- 5) An email was received from Sherry Sheppard requesting a building permit to construct two small houses on her property at 29 Farm Road and assurance that the town will then look after the road.

Motion #2020-01-13-4812 – Bartlett/Johnson

Be it resolved the Town Manager obtain costs on the cost of maintaining the road, snow clearing the road and town services and we then respond to the request from Sherry Sheppard.

In favour 5 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 1 {Councillor Samson}; Motion Carried

- 6) A letter was received from a concerned person regarding his concerns of how the MNL is being operated.

Motion #2020-01-13-4813 – Stagg/Bartlett

Be it resolved the letter be placed on file.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 7) A letter was received from the Department of Municipal Affairs and Environment advising municipal authority that operate fire departments must ensure that all commercial vehicles receive an annual commercial vehicle inspection by an authorized inspection station.
- 8) A letter was received from the Department of Municipal Affairs and Environmental regarding an amendment to Small Communities Fund Project 17-SCF-19-00145 (Lift Station Upgrade 2018)

Motion #2020-01-13-4814 – Bartlett/Johnson

Be it resolved we approve the change order for Project 17-SCF-19-00145.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 9) A thank you letter was received from the Relay for Life Planning Committee for our donation.
- 10) A quote was received from Blue Oceans Satellite Systems for Fleet Tracking in the amount of \$5,960.49.

Motion #2020-01-13-4815 – Bartlett/Rogers

Be it resolved we place on file for future reference.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

New Business

1) Tender for New Pickup

Motion #2020-01-13-4816 – Bartlett/Samson

Be it resolved we tender for a new pickup.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Motion #2020-01-13-4817 – Rogers/Stagg

Be it resolved that council now adjourn to meet again on Monday, January 27, 2020 at 4:30p.m.

In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

The meeting adjourned at 6:20p.m.

MAYOR

TOWN CLERK

DATE