

**Municipality of Trinity Bay North  
Regular Council Meeting February 24, 2020**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, February 24, 2020**

<i>Members Present</i>	Mayor	Shelly Blackmore
	Deputy Mayor	Phyllis Humby
	Councillors	David Bartlett
		Albert Johnson
		Norman Rogers
		Neville Samson
		Pauline Stagg
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

A quorum being present Mayor Blackmore called the meeting to order at 4:35p.m.

*Agenda*                    **Motion #2020-02-24-4841 – Humby/Samson**  
                                  *Be it resolved the agenda be adopted as presented.*  
                                  **In favour 7 {Mayor Blackmore, Deputy Mayor Humby,  
Councillors Bartlett, Johnson, Rogers, Samson & Stagg}  
Opposed 0; Motion Carried**

*Minutes:*                    **Regular Meeting of February 10, 2020**  
*Regular Meeting*        Mayor Blackmore asked if there were any errors or omissions  
                                  to the minutes of the regular meeting of February 10, 2020  
                                  which had been circulated with the agenda.

**Motion #2020-02-24-4842 – Stagg/Rogers**  
                                  *Be it resolved the minutes of the February 10, 2020  
regular meeting of council be adopted as presented.*  
                                  **In favour 7 {Mayor Blackmore, Deputy Mayor Humby,  
Councillors Bartlett, Johnson, Rogers, Samson & Stagg}  
Opposed 0; Motion Carried**

*Business Arising*        **1) Meeting**

Councillor Johnson suggested the Town Manager send another email to MHA Pardy tomorrow to request a meeting with the Ministers and if no reply have the Mayor call.

## **2) Fish Market**

The proposed expression of interest was emailed to all EDC members from Councillor Bartlett for comments so that he could present it to a council meeting on February 24, 2020.

### *Delegate*

Darcy McKenna

Mr. McKenna came to give us an update on the progress of the cannabis plant.

### *Finance*

#### **1) Bills**

Bills were presented in the amount of \$11,927.29.

#### ***Motion #2020-02-24-4843 – Samson/Humby***

***Be it resolved the bills be paid in the amount of \$11,927.29.***

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

A discussion arose on the cost of heating in our various buildings. It was requested the Town Clerk prepare a cost analysis of each building for comparison for 2018, 2019 & 2020. It was also suggested to investigate alternative heating for the Public Building in Catalina.

#### **2) 2018 Tax Recovery Plan**

#### ***Motion #2020-02-24-4844 – Stagg/Johnson***

***Be it resolved we accept the 2018 Tax Recovery Plan as presented.***

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

### *Public Works*

A discussion arose on the possible purchase of a dump truck.

### *Recreation*

Deputy Mayor Humby requested a change in the date of the meeting scheduled for February 27<sup>th</sup> as the Commission has

not met since December because of low attendance but they have a meeting scheduled for Friday, February 28<sup>th</sup>. It was decided to reschedule the meeting for Thursday, March 19<sup>th</sup> @ 7:00p.m. It was also stated that the Finances be presented at that meeting.

*Fire Department*

Minutes of the quarterly meeting held on February 17, 2020 and the Emergency Committee's meeting held on February 17, 2020 were presented for council's perusal with the following topics discussed that required action:

**1) Cheque from T.A. Lench High School Reunion**

It was brought up for discussion that a cheque was given to Station 2 in the amount of \$200.00 for the use of their sound system which resulted in being NSF plus they were charged with a \$30.00 service charge fee.

***Motion #2020-02-24-4845 – Stagg/Bartlett***

***Be it resolved we write Chris Lodge requesting he reimburse Station 2 for the NSF cheque and service charge in the amount of \$230.00.***

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

**2) St. Catherine's Haven**

It was brought to council's attention that St. Catherine's Haven Seniors Home does not have a warming centre for their residents to use during a power outage because they do not have a generator.

***Motion #2020-02-24-4846 – Samson/Rogers***

***Be it resolved we write the appropriate department to show our support in acquiring a generator for St. Catherine's Haven.***

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

**3) Who's Responding System**

This is a new system that would tie our pager system into cell phones. It is currently being used in the Port Rexton/Trinity area which seems to be working well. A cost was provided as

follows: Hardware Rental - \$400/year, for 31-40 users - \$800.00/year, 41-50 users - \$900.00/year.

***Motion #2020-02-24-4847 – Samson/Johnson***

***Be it resolved we try the Who's Responding System for one year for 41-50 users.***

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

**4) Floor Quote for Station 1**

A quote was received from Dan Mustard in the amount of \$8,400.00 to do the following with the floor: Day 1) Diamond grind floor surface to remove as much existing paint, Day 2) Tape areas where safety lines are to be placed and coat the lines in yellow, Day 3) Cover safety lines and apply the second coat of the same epoxy in grey and broadcast the vinyl decorative flakes, Day 4) Apply top finish coat over entire area with the same epoxy in clear.

***Motion #2020-02-24-4848 – Stagg/Humby***

***Be it resolved we pay half of the quote to make repairs to the floor at Station 1 and the other half be paid with the auction money.***

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

*Correspondence*

- 1) A travel claim was received from the Town Manager for travel expenses incurred from February 7-20, 2020 in the amount of \$223.30.

***Motion #2020-02-24-4849 – Rogers/Stagg***

***Be it resolved we reimburse the Town Manager for travel expenses incurred from February 7-20, 2020 in the amount of \$223.30.***

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

- 2) A letter was received from Station 1 seeking a donation towards their annual TV Auction.

***Motion #2020-02-24-4850 – Stagg/Johnson***

*Be it resolved we donate four \$50.00 gift certificates to the annual TV Auction redeemable at any business in Trinity Bay North.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

- 3) An invitation was received from MNL to attend their Avalon/Eastern Regional Meeting scheduled for February 28-29, 2020 in St. John's.

***Motion #2020-02-24-4851 – Stagg/Humby***

*Be it resolved we send two representatives to the MNL's Avalon/Eastern Regional meeting scheduled for February 28-29, 2020 in St. John's.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

As one of the topics at the meeting will be on Waste Management it was suggested the Mayor contact Jim Miller to schedule a meeting as the Waste Management report has now been released.

***Motion #2020-02-24-4852 – Bartlett/Rogers***

*Be it resolved Mayor Blackmore reach out to Jim Miller requesting a meeting of the Regional Waste Management Board.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

- 4) A letter was received from Melissa Sticklely regarding taxes on property 218-220 East Point Road.

***Motion #2020-02-24-4853 – Rogers/Johnson***

*Be it resolved we write Melissa Sticklely advising there are no exceptions on nonpayment of taxes and that we will allow her to commence an installment plan to pay off the taxes owing on property 218-220 East Point Road.*

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

- 5) A letter was received from Trevor Bullock regarding 15A James Road.

Deputy Mayor Humby declared herself in conflict of interest and departed the meeting as this is family owned land

***Motion #2020-02-24-4854 – Bartlett/Johnson***

***Be it resolved we write Trevor Bullock stating that we will transfer the property 15A James Road to Roy Rumbolt as he seen prove of ownership signed by a JP and Mr. Rumbolt. Also, we write Roy Rumbolt advising he owes property tax on 15A James Road for the past three years.***

***In favour 6 {Mayor Blackmore, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

Deputy Mayor Humby returned to the meeting.

- 6) A letter was received from Jane Tucker regarding a wastewater solution for the Union Electric Brewing Company.
- 7) An email was received from the Sir Wm. F. Coaker Heritage Foundation regarding the alleged modification of the sewer pipe at the Union Electric Building.

Councillor Samson requested to deal with correspondence #6 and #7 after he departs the meeting as he has a prior commitment to attend and he would have declared himself in conflict of interest as his wife is an employee of the Coaker Foundation.

- 8) A letter was received from Jack Sweet requesting council clear the road to his son's house on 60 Marine Drive whenever we have a heavy snowfall.

***Motion #2020-02-24-4855 – Johnson/Samson***

*Be it resolved we write Jack Sweet advising his request for the town to clear the road leading to his son's property 60 Marine Drive has been denied as per our "Road Access" Policy.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

- 9) An invitation was received from Procom Data Services Inc. to attend their first User Conference, TownSuite EDGE in St. John's scheduled for May 20-21, 2020.

*Motion #2020-02-24-4856 – Humby-Stagg*

*Be it resolved we send the Town Clerk and Assistant Clerk to the Procom Data Services Inc. User Conference, Townsuite EDGE in St. John's scheduled for May 20-21, 2020.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

Councillor Samson left the meeting due to a prior commitment.

Reference #6

*Motion #2020-02-24-4857 – Bartlett/Johnson*

*Be it resolved we write Jane Tucker advising her permit to operate a brewing company business at 49-53 Main Street South has been given tentative approval pending she meet all pertinent provincial and federal government regulations.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried*

Reference #7

*Motion #2020-02-24-4858 – Stagg/Humby*

*Be it resolved the Town Manager email Edith Samson with the Coaker Foundation advising there be no more modifications of any outfalls unless done by a permit.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried*

10)A copy letter was received from Service NL to Jane Tucker regarding the proposed renovation of 49-53 Main Street South for the Union Electric Brewing Company.

*Motion #2020-02-24-4859 – Humby/Bartlett*

*Be it resolved that council now adjourn to meet again on Monday, March 9, 2020 at 4:30p.m.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried*

The meeting adjourned at 6:50p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
TOWN CLERK

\_\_\_\_\_  
DATE